

ASTH203

Monitor and maintain health, safety and security of self and others



Overview

This standard is about being safe in the workplace and being responsible for the health and security of yourself and others. It is about identifying hazards, minimising risks, understanding how to behave in emergencies and contributing to the security of the workplace.

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Performance criteria

- You must be able to:*
- P1 identify hazards to people and property in your immediate workplace and report them to the appropriate person
 - P2 follow agreed health and safety procedures to minimise risks to people and property
 - P3 give health and safety information to customers and others
 - P4 follow agreed procedures in the event of an emergency
 - P5 monitor and maintain the security of the workplace following agreed procedures
 - P6 ensure your own safety and security and that of others in your immediate workplace
 - P7 behave in a way that minimise the risks to yourself and others
 - P8 take appropriate action in the event of incidents involving the health and safety of self and others
 - P9 take appropriate measures to ensure you can work safely with aggressive and difficult customers
 - P10 take appropriate action in the event of identifying the risk of danger to individuals
 - P11 report and record incidents following agreed procedures
 - P12 follow agreed procedures when working in isolation

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Knowledge and understanding

You need to know and understand:

- K1 underpinning values and principles in relation to the provision of housing services
- K2 why risks should be assessed and reported
- K3 what actions should be taken for different types of risks
- K4 personal responsibility for maintaining health and safety of yourself and others in the workplace
- K5 the legal responsibilities of employers and employees in relation to health and safety in the workplace
- K6 your role in maintaining health, safety and security in your immediate workplace
- K7 procedures to follow for different emergencies
- K8 the signs and symptoms that individuals are at risk from harm or abuse and how to report concerns to appropriate individuals for further action
- K9 ways of identifying aggressive behaviours and actions to take to ensure own safety
- K10 how to work safely with difficult clients and those in heightened states of emotion
- K11 importance of informing others about your location and activity when working in isolation
- K12 how to identify hazards and report them
- K13 ways of minimising risks in the workplace
- K14 conditions which affect the health and safety of self and others
- K15 required reporting arrangements in the event of accidents and incidents

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Suite Housing

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