# Clean and maintain facilities and equipment for the processing of recyclables and other materials



#### **Overview**

This unit is designed for the candidate to demonstrate competence in helping to support activities by carrying out general cleaning and maintenance work.

The candidate must carry out work in accordance with instructions and approved procedures and practices. The candidate must also ensure the correct personal protective equipment is worn and the correct tools are used for the job.

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### Performance criteria

#### You must be able to:

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- P1 make sure that the work to be done has been described clearly and is understood before the work starts
- P2 wear and use the appropriate personal protective equipment in accordance with approved procedures and practices
- P3 select and use tools appropriate to the task
- P4 carry out the work in accordance with instructions and approved procedures and practices
- P5 identify risks and hazards to yourself and others
- P6 identify damage and faults to tools and equipment used and facilities and equipment cleaned
- P7 dispose of residue in accordance with approved procedures and practices
- P8 inspect tools and equipment for faults or damage before and after completion of the works
- P9 clean tools and equipment correctly and store them correctly at an approved location when not in use

#### You must be able to:

#### Use and communicate data and information

- P10 report, to an appropriate person, unsafe plant, equipment and hazardous situations
- P11 give health and safety information to others in accordance with approved procedures and practices

#### You must be able to:

#### Resolve problems that could affect the safe working environment

- P12 make sure any incidents during activities are dealt with promptly and appropriately in accordance with approved procedures and practices
- P13 resolve day-to-day problems within your area of responsibility
- P14 refer matters outside your responsibility to an appropriate person

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## Knowledge and understanding

You need to know an	ıd
understand:	

#### General

- K1 the main responsibilities of the employer and employee under the 'Health and Safety at Work Act 1974'
- K2 the safe procedures for handling hazardous materials
- K3 the range and use of personal protective equipment
- K4 organisational accident and incident recording and reporting procedures

### You need to know and understand:

#### Clean and maintain facilities and equipment

- K5 the approved procedures and practices for cleaning and maintaining facilities and equipment
- K6 the correct personal protective equipment for the task
- K7 the procedures for the safe disposal of residue
- K8 how to identify damage and faults in tools and equipment used and facilities and equipment cleaned
- K9 how to identify hazards in the workplace
- K10 the tools and materials appropriate to the task
- K11 the required timing of the task

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#### **Additional Information**

#### **Behaviours**

You work in a manner which you:

- 1. show you are vigilant for potential risks and hazards
- 2. show awareness of the effects of own actions

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