
Overview

This unit is designed for the candidate to demonstrate competence in collecting recyclables and other materials using equipment and procedures suited to the nature of the material. The candidate must be able to identify which materials are suitable for recycling, and which are not, and collect them using the correct equipment. The candidate must also communicate information on recycling to others.

EUSRA211

Collect recyclables and other materials

Performance criteria

You must be able to:

Identify health and safety risks and hazards in relation to the workplace

- P1 implement site-specific risk assessments for your area of work and review in accordance with company procedures
- P2 wear PPE identified in the risk assessment
- P3 carry out specified measures to control risks and hazards
- P4 protect your own health and that of others affected by your work

You must be able to:

Collect recyclables and other materials

- P5 carry out collection in accordance with organisational procedures and practices
- P6 identify materials suitable for recycling, and those that cannot be recycled, in accordance with organisational procedures and practices
- P7 use appropriate methods to explain the difference between recyclable and non-recyclable materials to people
- P8 prepare, check, maintain and use equipment for collecting recyclables and other materials
- P9 leave the collection site clean and safe and take the appropriate action to report any damage
- P10 use equipment in accordance with organisational procedures and practices
- P11 move any equipment and materials in accordance with organisational procedures and practices and store them correctly
- P12 handle recyclables and other materials in accordance with organisational procedures and practices
- P13 maintain the safety of the working environment in accordance with organisational procedures and practices

You must be able to:

Use and communicate data and information

- P14 report, to an appropriate person, unsafe plant, equipment and hazardous situations
- P15 give health and safety information to others in accordance with approved procedures and practices
- P16 keep accurate and up to date records on routine and non-routine matters, and ensure they are legible and complete

You must be able to:

Resolve problems that could affect the collection process

- P17 deal with unsafe behaviour in accordance with your responsibilities and workplace procedures
- P18 resolve day-to-day problems within your area of responsibility
- P19 refer matters outside your responsibility to an appropriate person

Knowledge and

EUSRA211

Collect recyclables and other materials

understanding

You need to know and understand:

General

- K1 the main responsibilities of the employer and employee under the 'Health and Safety at Work Act 1974'
- K2 the safe procedures for handling hazardous materials
- K3 the range and use of personal protective equipment
- K4 organisational accident and incident recording and reporting procedures

You need to know and understand:

Collect recyclables and other materials

- K5 the hazards that are likely to occur in the workplace and the risks those hazards pose to yourself and others
- K6 organisational procedures and practices with regard to ensuring the safety of the workplace
- K7 your role and responsibilities for health and safety in the workplace under organisational policy and legislation
- K8 the different methods of collecting recyclable and other materials
- K9 your own role and responsibilities during collection work
- K10 the differences between recyclable and non-recyclable materials
- K11 the different roles of those involved in the recycling industry
- K12 the reasons why you can or cannot collect certain materials
- K13 the equipment needed to collect materials for recycling and how to prepare, check maintain and use it
- K14 the implications for your work of relevant health and safety, environmental legislation
- K15 the different forms of recycling and correct methods of disposal
- K16 how to transport and store equipment and materials safely
- K17 how and why accidents should be reported

EUSRA211

Collect recyclables and other materials

Additional Information

Behaviours

You work in a manner which you:

1. show you are vigilant to potential risks and hazards
2. show you are receptive to new ways of working

EUSRA211

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