# Ensure protection of the environment during the collection of recyclables and other materials



**Overview** 

This unit is about ensuring the protection of the environment during the collection of recyclables and other materials

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# Performance criteria

#### You must be able to:

## Implement systems to identify and deal with risks to the environment

- P1 implement and maintain quality assurance practices to deal safely with threats to the environment
- P2 implement monitoring and recording systems to check they are used correctly
- P3 implement a quality assurance system to protect the environment from harm which might be caused by collection operations
- P4 develop and promote a culture of environmental awareness within collection activities
- P5 use environmental awareness training to support collection activities
- P6 ensure there is an effective system in place to investigate incidents that may pose a threat to the environment

#### You must be able to:

# Develop a work environment that promotes responsibility for environmental well-being

- P7 communicate the environmental procedures to all staff in line with organisational procedures
- P8 promote the organisation's commitment to environmental protection and encourage staff to demonstrate their commitment through contributions to reviews of practices and procedures
- P9 ensure staff have received relevant training on implementing environmental procedures and address any shortfalls which are identified
- P10 investigate and correct any situations where there is non-compliance with protection procedures

#### You must be able to:

#### Use and communicate data and information

- P11 report environmental incidents promptly and accurately in accordance with organisational procedures and practices
- P12 report to the appropriate people, unsound environmental practices
- P13 follow operational and organisational procedures for communicating information to other people
- P14 maintain records in accordance with organisational requirements
- P15 check with appropriate personnel any circumstance where information appears to be incorrect

### You must be able to:

### Resolve problems that could affect the environment

- P16 resolve day-to-day problems within the responsibility of the job role
- P17 refer problems and conditions outside the responsibility of the job role to the appropriate personnel using organisational procedures

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- P18 report to the appropriate personnel any situations that require additional intervention
- P19 report pollution incidents to the appropriate people

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# Knowledge and understanding

You need to know and understand:

#### General

- K1 the main responsibilities of employers and employees under the 'Health and Safety at Work etc Act 1974'
- K2 the approved procedures and practices for dealing with Health and Safety and the environment related to the individual and others
- K3 the safe procedure for handling hazardous materials
- K4 the range and use of personal protective equipment for this sector
- K5 the organisations accident and incident recording and reporting procedures

You need to know and understand:

### Ensure protection of the environment

- K6 the legislation applicable to protecting the environment
- K7 how to develop and implement systems and procedures for monitoring the environment
- K8 information and reporting required by legislation and organisational policy
- K9 possible environmental threats posed by recycling activities
- K10 mechanisms for dealing with environmental threats
- K11 personal protective equipment and measures for ensuring adherence to health and safety legislation
- K12 incident investigation, and reporting procedures
- K13 risk management
- K14 organisation policy relating to protection of the environment and quality of collection and transport operations
- K15 emergency systems and procedures
- K16 methods for dealing with pollution, spillages and transportation
- K17 how to interpret and evaluate the results of operations' monitoring and analysing trends
- K18 the interpersonal skills needed to deal with colleagues and others at all
- K19 how to develop and maintain a positive environmental culture

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# **Additional Information**

## **Behaviours**

## You work in a manner which you:

- 1. show you are vigilant for potential risks and hazards
- 2. show you use different leadership styles depending on individual circumstances

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