

## Overview

This standard is one of three related standards that together cover Environmental Impact Assessment for planners. They describe the requirements to plan and conduct an Environmental Impact Assessment (EIA) and to produce an Environmental Statement (ES). The series covers the following:

Standard EM11 - Prepare, screen and scope an Environmental Impact Assessment  
Standard EM12 - Co-ordination and management of the assessment process and initial Environmental Statement compilation  
Standard EM13 - Final Environmental Statement reporting, communication and follow up.

These three standards do not outline the detailed requirements for specialist environmental assessment topics but they do focus on the project management, co-ordination and delivery of the EIA process stages.

EIA is a systematic process to identify, predict, evaluate and communicate the environmental effects of proposed actions and projects. The key stages of EIA are:

Proposal identification  
Screening  
Scoping  
Impact analysis  
Mitigation  
Preparation of Environmental Statement  
Review  
Decision-making  
Follow up

As a minimum, consultation with statutory bodies and interested parties should take place at the scoping and review stages of EIA. It should be stressed that whilst EIA is a statutory process for some developments, it is not strictly a linear process. EIA is a dynamic and iterative process requiring interaction between stages as the assessment progresses, with feedback loops enabling project proposals to be refined and adapted in response to the findings of the assessment.

This standard focuses on the main process stages of impact analysis and assessment, mitigation of environmental effects, and compilation of the Environmental Statement.

This standard would be appropriate for:

- ? A developer with responsibility for commissioning or managing an EIA
- ? An environmental consultant or advisor with responsibility for co-ordinating either:
  - o The full EIA process on behalf of a developer, or
  - o EIA stages of assessment of environmental effects, development of mitigation measures and production of the final Environmental Statement

This standard is relevant as supporting information if you are:

### Overview

A specialist providing content to the EIA

A statutory or non-statutory consultee engaged within the EIA process

An officer from a consenting authority responsible for case work requiring EIA

An individual responsible for reviewing an Environmental Statement.

## Performance criteria

### You must be able to:

- P1 Advise and brief the developer on specific requirements for the EIA
- P2 Define tasks and identify requirements, including assessment areas for input by a specialist
- P3 Develop and oversee an appropriate work programme
- P4 Estimate, secure and manage a budget
- P5 Establish, brief and manage an interdisciplinary EIA team
- P6 Set, monitor and manage delivery timelines
- P7 Communicate at regular stages with EIA team members to monitor and report progress for effective delivery
- P8 Review contributions from specialists and participate in impact analysis
- P9 Oversee the undertaking of impact analysis on agreed topics
- P10 Assess the validity and relevance of information from published sources and data collected specifically for the EIA
- P11 Manage and co-ordinate information and outcomes from the EIA
- P12 Work with the developer, wider EIA team and key stakeholders to develop effective mitigation measures or modified proposals
- P13 Work with the developer to establish management and development commitments for mitigation and follow up, including monitoring
- P14 Prepare a written Environmental Statement including the preparation of the non-technical summary

## Knowledge and understanding

### You need to know and understand:

- K1 The purpose of EIA and its relationship to the planning and development design process
- K2 The required stages of EIA and statutory procedures
- K3 National and sector legislation, national and regional policy statements and guidance on EIA
- K4 The environmental impacts arising from different forms of development
- K5 The legal consents applicable to the operation post EIA
- K6 The legal requirements for ES content, and best practice standards for ES format and structure
- K7 How to use the outcomes of EIA screening and scoping exercises
- K8 How and where to secure environmental and social baseline information
- K9 How to assess environmental impacts through different stages of the development
- K10 Awareness of specialist assessment methods and the potential cumulative interactions between EIA topics
- K11 How to specify, procure and direct specialist input
- K12 How to identify and develop effective environmental mitigation and enhancements
- K13 How to write and compile an objective, coherent and robust Environmental Statement and non-technical summary
- K14 How to work with an interdisciplinary team to secure objective assessment of impacts and effective adoption of mitigation, monitoring and follow up measures
- K15 When and how to communicate with statutory consultees and interested parties and address consultee comments to the satisfaction of all parties
- K16 How to manage a complex, dynamic and interrelated process

O29NEM12

Co-ordination and management of the assessment  
process and initial Environmental Statement  
compilation

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O29NEM12

# Co-ordination and management of the assessment process and initial Environmental Statement compilation



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Relevant occupations      Head of Environment; Environmental Management Officer; Environmental Policy Officer

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