

## Monitor and maintain stocks of feed and bedding for horses

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### Overview

This standard is about monitoring and maintaining stocks of feed and bedding for horses, including ensuring there is an adequate supply, monitoring storage and controlling handling of stocks. You should be able to check the supply and take the appropriate action if there are any faults or shortfalls. You will also need to be able to store and use feed and bedding correctly.

You will need to be fully aware of the importance of animal health and welfare and health and safety in connection with this activity.

You will need to be able to recognise hazards and assess risks in the workplace.

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### Performance criteria

You must be able to:

1. select and wear appropriate clothing and personal protective equipment for the activity
2. receive feed and bedding for horses and check against delivery notes and original orders
3. assess the quality of horse feed and bedding
4. record any faults or shortfalls, report these to the appropriate person and take the appropriate action
5. store supplies appropriately and rotate stock where necessary
6. use horse feed and bedding effectively
7. monitor and record stock to maintain the required levels of feed and bedding
8. take appropriate action when stocks of feed and bedding reach the required level for re-ordering
9. communicate with others and maintain affective team work
10. use safe lifting and handling techniques at all times
11. monitor and maintain the health and safety of horses, yourself and others during the activity

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**Knowledge and understanding**

You need to know and understand:

1. the selection, use and care of personal protective equipment
2. why horse feed and bedding deliveries should be checked against the delivery note and original order and any shortfalls followed up
3. the effective methods of storing different types of horse feed and bedding and the purpose of manufacturer's recommendations regarding storage
4. how poor storage may affect horse feed and bedding
5. why horse feed must be used systematically
6. the purpose of monitoring and maintaining stocks of horse feed and bedding and the impact that low levels may have
7. what action to take when horse feed and bedding stocks reach the required level for re-ordering
8. why any damage should be recorded and reported, and the potential consequences of not doing so
9. the importance of evaluating the actions taken when dealing with any problem with stocks of feed and bedding for horses
10. the methods of safe handling and storing stocks of horse feed and bedding
11. the risks to horses, yourself and others and how these are controlled
12. your responsibilities under relevant animal health and welfare and health and safety legislation and codes of practice.

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