Conclude the collection of blood or blood component donations and support, advise and monitor donors following donation procedures



#### **Overview**

This standard covers concluding blood, or blood component donation, monitoring donors following the donation process and providing post-donation advice and support. It applies to both whole blood automated collection/apheresis donations, from a range of donors at all types of sessions.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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## Performance criteria

#### You must be able to:

- P1 apply standard precautions for infection prevention and control any other relevant health and safety measures
- P2 conclude the donation procedure correctly and at the appropriate time
- P3 remove, and clean or dispose of all equipment and materials from the donor safely and correctly
- P4 treat the needle site (venous access site) correctly in line with organisational procedure and give the donor clear and accurate instructions on how to care for the site
- P5 identify any sign of adverse reaction/event promptly and take action appropriate to the donor's condition without delay
- P6 verify that the donation samples and records correspond prior to transport for storage, and report any discrepancies to the appropriate person
- P7 give the donor clear and accurate advice on:
  - P7.1 the need for rest and refreshment
  - P7.2 activities which should be avoided following donation,
  - P7.3 the possible consequences of those activities,
  - P7.4 how they can recognise delayed reaction to donation,
  - P7.5 what to do if a delayed reaction occurs
- P8 respond to questions or concerns from the donor clearly and concisely and in an appropriate manner, which promotes confidence in the team
- P9 refer any questions or concerns to the appropriate person if they are beyond your responsibility
- P10 monitor the length of the donor's rest period accurately
- P11 take prompt and appropriate action if any sign of adverse reaction/event is identified in the donor's condition
- P12 refer issues where the unwell donor refuses to rest or to take refreshment to an appropriate member of the team immediately
- P13 ensure that where the donor requires transport or escort, suitable arrangements are made in accordance with organisational policy
- P14 document all relevant information clearly, accurately and correctly in the appropriate records

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# Knowledge and understanding

You need to know and understand:

- K1 the current European and National legislation, national guidelines, organisational policies and protocols in accordance with Clinical/Corporate Governance which affect your work practice in relation to concluding the collection of blood or blood component donations
- K2 your responsibilities and accountability in relation to the current European and National legislation, national guidelines and local policies and protocols and Clinical/Corporate Governance
- K3 the duty to report any acts or omissions in care that could be detrimental to yourself, other individuals or your employer
- K4 the importance of working within your own sphere of competence and seeking advice when faced with situations outside your sphere of competence
- K5 the importance of applying standard precautions to concluding the collection of blood or blood component donations and supporting, advising and monitoring donors following donation procedures
- K6 how to clean instruments, equipment, machines and blood spills and splashes effectively
- K7 what is hazardous and non-hazardous waste and how to dispose of each
- K8 the importance of checking that the identification labels and numbers on packs, donor records and sample tubes match - and what to do if discrepancies are found
- K9 the importance of checking and recording batch numbers and expiry dates
- K10 the extent of the action which you may take, including the information which you may give
- K11 the type of reassurance and emotional support donors may need following donation of blood or blood components - and the importance of giving support which is appropriate to the individual donor's needs and wishes
- K12 the common concerns which donors may have following donation and appropriate responses (verbal and non-verbal)
- K13 why donors need to rest, eat and drink after giving blood or blood components and the possible consequences of them not doing so
- K14 how long donors should rest for and what food and drink they should have immediately after giving blood or blood components
- K15 what donors should be advised to do and not do over a longer period following donation and why
- K16 why it is important to give post-donation information and advice clearly and to check donors' understanding

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- K17 the types and impact of adverse reactions/events or other problems with donations may have donor following donation
- K18 why anticoagulant is added to donations
- K19 the instruments and equipment that may be reused and which should be discarded
- K20 the volume of blood or blood components which may be collected and the amount of time which can safely be allowed to collect them
- K21 how to collect blood samples in line with organisational procedure, and the importance of mixing samples
- K22 how and when to conclude the donation process what needs to be done and in what order
- K23 how to treat the venous access site following donation -including what information to give the donor about caring for their site
- K24 the importance of monitoring the donor following donation and what aspects you need to monitor
- K25 why it is important to avoid damaging donation packs and samples
- K26 how to arrange transport and escort for donors, if necessary
- K27 what information needs to be recorded in relation to donors and donations and where and how this should be done
- K28 the importance of keeping accurate and up to date records
- K29 the importance of immediately reporting any issues which are outside your own sphere of competence without delay to the relevant member of staff

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### **Additional Information**

**External Links** 

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB7 Interventions and treatments

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