

SFHCHDHK1

Prepare prescriptions for prescription-only medicines



Overview

This standard is about preparing prescriptions for prescription-only medicines for individuals as part of their treatment plan.

Users of this standard will need to ensure that practice reflects up to date information and policies.

SFHCHDHK1

Prepare prescriptions for prescription-only medicines

Performance criteria

You must be able to:

- P1 keep prescription forms in a safe place
- P2 prescribe medication in line with the individual's treatment plan and condition
- P3 follow guidelines and protocols, where available, in selecting the type of medication, dosage and frequency of administration
- P4 consult an appropriate clinical supervisor, if you are unsure about the medication to be prescribed or your level of competence in prescribing it
- P5 state, on the correct form for prescribing prescription-only medicines:
 - P5.1 the individual's name and address
 - P5.2 the name of the medication
 - P5.3 the form and, where appropriate, the strength of the preparation
 - P5.4 the total quantity of the preparation (the number of dose units)
 - P5.5 the dose
 - P5.6 the route for administration, if the administration route is other than oral
 - P5.7 the end point of the prescription
- P6 leave no blank space on the form in which the individual could add further items
- P7 sign and date the prescription, or ensure it is signed and dated by a clinician
- P8 make arrangements for repeat prescriptions, when required
- P9 ensure the prescription is cost-effective and that unnecessary supplies are not made
- P10 confirm details of prescriptions with dispensing pharmacists, when required
- P11 record the prescription for medication clearly and accurately on the individual's record
- P12 ensure that records of the individual's treatment are available only to those authorised to see them
- P13 take part in regular clinical reviews of the individual's progress including compliance with the prescribing regime
- P14 review your prescribing practice in view of new guidelines and/or evidence

SFHCHDHK1

Prepare prescriptions for prescription-only medicines

Knowledge and understanding

You need to know and understand:

- K1 the importance of keeping full, legible and accurate records in date order, and how to do so
- K2 the principle of confidentiality: what information may be given to whom
- K3 guidelines and protocols for the prescription of the medication
- K4 types, properties, functions, effects, indications and contra-indications of the medication that can be used in the treatment of the individual's condition
- K5 methods of administration of the medication
- K6 how to calculate the correct dose of medication and frequency of administration
- K7 how to relate the prescription to the individual's condition and treatment plan
- K8 the correct form to be used when prescribing medication and the information required
- K9 the importance of keeping prescription forms in a safe place
- K10 when to make arrangements for repeat prescriptions, and how to do so
- K11 how to record prescriptions clearly and accurately on appropriate documentation
- K12 how to review your prescribing practice in view of new guidelines and/or evidence
- K13 the effects and benefits of the use of prescribed medication
- K14 the consequences of not taking the prescribed medication
- K15 the potential consequences of combining prescribed medication with other substances
- K16 the importance of carrying out regular clinical reviews of the individual's progress and their compliance with the prescribing regime, and how to do so
- K17 drugs commonly used in the treatment of CHD and their potential side effects
- K18 research evidence, national and local guidelines and policies for prescribing drugs for individuals at significant risk of CHD
- K19 the effects of CHD medications on other health conditions
- K20 the range of medications and their effects and side effects
- K21 criteria for prescribing suitable medications (eg NICE guidelines)
- K22 organisational requirements and policies relevant to the functions being carried out
- K23 an appropriate clinical supervisor to consult when you are unsure about the medication to be prescribed or your level of competence in prescribing it

SFHCHDHK1

Prepare prescriptions for prescription-only medicines

Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB7 Interventions and treatments

SFHCHDHK1

Prepare prescriptions for prescription-only medicines

Developed by	Skills for Health
Version number	1
Date approved	June 2010
Indicative review date	June 2012
Validity	Current
Status	Original
Originating organisation	Skills for Health
Original URN	CHD HK1
Relevant occupations	Health, Public Services and Care; Health Professionals; Healthcare and Related Personal Services
Suite	Coronary Heart Disease
Key words	coronary heart disease