

SFHCHS171

Develop procedures for delivery of services



Overview

This standard relates to developing and updating clinical procedures or standard operating procedures for discipline specific services.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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Performance criteria

- You must be able to:*
- P1 define procedures in terms of a specific set of actions
 - P2 describe procedures in specified format suitable for intended practitioners/operators
 - P3 describe procedures with reference to recognised standards
 - P4 verify procedures in practice
 - P5 undertake risk assessment of non-conformance to procedure
 - P6 make procedures available and accessible to all authorised users
 - P7 review and audit procedures in practice

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Knowledge and understanding

You need to know and understand:

- K1 the importance of procedures in maintaining quality in service delivery
- K2 the required format for procedures
- K3 information requirements for practitioners/operators
- K4 relevant recognised standards
- K5 methods for verifying procedures
- K6 methods for risk assessment
- K7 the purpose of clinical review and audit
- K8 how to review and audit procedures in practise

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Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: Core 5 Quality

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