## Facilitate the individual's management of their condition and treatment plan



#### **Overview**

This standard relates to the provision of advice, guidance and information to individuals and relevant others on the day-to-day management of their condition and arrangements for their treatment plan. This standard is applicable to a wide range of health contexts in emergency, primary and secondary care.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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### Performance criteria

#### You must be able to:

- P1 work within your level of competence, responsibility and accountability and respond in a timely manner to meet individuals needs
- P2 refer to colleagues for advice, guidance and information when you are unable to resolve the individual's or relevant other's request
- P3 respect the individual's rights and wishes relating to their privacy, beliefs, and dignity
- P4 communicate effectively in the appropriate medium to meet the individual's needs and preferences
- P5 explain the expected and likely effects of the individuals condition and/or treatment plans on their lifestyle, range of activities and limitations
- P6 explore and discuss the expectations of the treatment plan and provide opportunities to clarify any clinical information
- P7 advise on and encourage lifestyle changes that could improve their condition or reduce or minimise any symptoms
- P8 confirm that the individual understands their condition and/or proposed treatment plan
- P9 provide sufficient time for the individual to reflect on what has been said and if necessary repeat it
- P10 encourage the individual to manage their situation and to recognise and report problems in a timely manner
- P11 answer any questions raised by the individual, and refer any questions that cannot be answered to the appropriate sources of information
- P12 maintain full, accurate and legible records of information in line with current legislation, guidelines, local polices and protocols

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### Knowledge and understanding

You need to know and understand:

- K1 work within your own level of competence, authority and knowledge in relation to providing advice, guidance and information within your specialist area
- K2 when to refer to colleagues for advice, guidance and information and where to seek expert advice and assistance
- K3 the type and significance of treatment plans in relation to the individuals condition and in line with current guidance in your field of practice
- K4 how the availability of resources to undertake procedures to manage a condition or provide a treatment plan can impact upon the suitability of options for the individual
- K5 the relevance of clinical, social and life style behaviours and attitudes and how they can affect the condition or treatment plan
- K6 regulatory and safety implications of the range of therapeutic and treatment procedures under discussion
- K7 the range of support available to the individual and how they can access this
- K8 implications and suitability of delays to clinical treatment
- K9 actions that can be taken by individuals to reduce or minimise risks to health or to obtain emergency support if needed
- K10 requirements and steps involved in management of conditions and treatment processes and the implications for the individual and relevant others
- K11 how to communicate effectively in the appropriate medium to meet the individual's needs and preferences
- K12 how to confirm an individual's understanding of their condition and treatment plan
- K13 the current national legislation, guidelines, and local policies and protocols which affect your work practice
- K14 the policies and guidance that clarify your scope of practice, accountabilities and the working relationship between yourself and others

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#### **Additional Information**

**External Links** 

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB4

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