

Co-ordinate the delivery of care plans to meet the health and well-being needs of children and young people

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## Overview

This standard is about co-ordinating multi-disciplinary teams to deliver care plans to meet the health and well-being needs of children and young people. The multi-disciplinary team may be drawn from one or more organisations or agencies. New or existing teams may be established as required to meet the specific needs of individual children/young people.

The term 'multi-disciplinary' is used to mean a co-ordinated, cross-discipline team approach, which is working to achieve agreed outcomes in a structured way. Users of this standard will need to ensure that practice reflects up to date information and policies.

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## Performance criteria

You must be able to:

1. establish and confirm the roles and responsibilities of the practitioners and agencies who will be involved in delivering the care plan
2. ensure that the appropriate practitioners and agencies have the capacity to deliver the care plan activities as required
3. pass on information relevant to the needs of the child or young person to the practitioners and agencies with sufficient detail and time for them to use it effectively
4. ensure that practitioners have a shared understanding of the child's or young person's needs, required interventions, and agreed goals for the care plan
5. discuss and agree with the child or young person and those involved in their care:
  - 5.1 the expected outcomes of the care plan and how they will be evaluated
  - 5.2 how their interactions and interrelationships affect the co-ordination of their efforts
  - 5.3 any risks in delivering the care plan and agree how these will be managed
  - 5.4 arrangements to implement the care plan that are consistent with the child or young person's priority and any specific requirements
6. agree the methods and timing for reviewing the care plan with the child or young person and those involved in their care
7. share key information with children, young people and those involved in their care on how they can access further information and support
8. monitor the delivery of the care plan and take prompt and appropriate action in response to any issues or problems
9. produce records and reports that are clear, comprehensive, and accurate, and maintain the security and confidentiality of information

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## Knowledge and understanding

You need to know and understand:

1. legal, organisational and policy requirements relevant to your role and the activities being carried out
2. the nature, extent and boundaries of your work role and its relationship to others in your own and other organisations
3. the roles of other practitioners working with children, young people and families and how they relate between and across agencies
4. the importance of effective multi-agency working
5. the ethical issues, legal requirements and good practice guidelines on consent, including capacity issues and consent for children and young people
6. the principle of confidentiality and the implications for your practice
7. how to recognise and respond to the signs of injury, abuse or neglect and your responsibility in relation to raising concerns with the appropriate person or agency
8. local systems, procedures and protocols for safeguarding children, young people and vulnerable adults
9. the principles of equality, diversity and anti-discriminatory practice and how they are applied
10. the duty to report any acts or omissions in care that could be detrimental to the child or young person
11. the rights of children and young people to make decisions for themselves and to take risks in the context of their own lives, taking into account issues of capacity and your professional responsibility
12. how to engage with and communicate effectively with children and young people, and those involved in their care
13. the need for communication to be modified for different contexts and cultures, including the age, vulnerability, understanding, developmental capacity and communication needs and preferences of the child or young person and those involved in their care
14. the ways in which children and young people communicate non-verbally and through behaviour, as well as through language, and how different forms of behaviour can be interpreted
15. the importance of adopting a child/young person centred approach
16. the conditions and issues affecting children and young people in your area of practice and how they can inter-relate
17. child and young people's development, including emotional, physical, and social how they affect one another
18. how the behaviour needs of children and young people may affect others

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19. the effect of parenting capacity, family, environment and cultural influences on the health and wellbeing of children and young people
20. the factors that contribute to the risk of harm to children and young people
21. the guidance that is available for your own practice and where to access this
22. current issues, research and evidence based practice relevant to your role
23. local sources of health and well-being information, advice and support for children and young people, and those involved in their care
24. the benefits and risks of teams in meeting the needs of children and young people
25. the importance of respecting the contribution of others working with children, young people and families
26. the way in which partner services operate – their procedures, information sharing protocols, objectives, roles and relationships, and the implications of these for working alongside them
27. sharing information about how you approach your role
28. barriers to effective multi-disciplinary team work and how to manage these
29. the purpose of regularly reviewing the operation and effectiveness of the team
30. the care plan, the interventions required and methods for using these effectively
31. the referral processes within children's and young people's services
32. the arrangements required to co-ordinate the delivery of care plans for children and young people
33. how to facilitate a shared understanding of the child's or young person's needs and their goals for the care plan
34. how to set clear aims and objectives for the multi-disciplinary team and the purpose of these
35. how to complete and structure care plans so that they contain all of the necessary information and are suitable for others to use
36. how to work with others in the team to focus this on meeting the needs of the child or young person
37. how to monitor implementation of care plans, including risks and key outcomes
38. the issues or problems that might arise in delivering the care plan, including insufficient responses from other organisations and agencies, and what action to take in response to these
39. how to be proactive, challenge situations, initiate action when necessary, and present your own judgements in a range of different environments as required

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40. the importance of keeping full and accurate records, and how to do so in line with organisational requirements

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### External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB2 Assessment and care planning to meet health and wellbeing needs

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