

SFHDEC1

Collect used equipment from designated collection point



Overview

This standard covers the collection of used re-useable medical devices that are returned to the decontamination facility. Returned re-usable medical devices may be from clinical areas, theatre and the community.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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Performance criteria

You must be able to:

- P1 apply standard precautions for infection prevention and control any other relevant health and safety measures
- P2 maintain collection equipment in a clean and serviceable condition in accordance with departmental requirements
- P3 maintain service and maintenance logs for collection equipment where appropriate
- P4 identify all collection and reception points
- P5 provide fresh means of transportation at each collection point
- P6 use the correct colour-coded disposal bags according to local policy
- P7 report all non-conforming items for collection to the relevant senior member of staff
- P8 follow the correct procedures for dealing with returns
- P9 transfer returns from collection point to collection equipment in a safe manner in the correct container
- P10 accurately and legibly label each container and ensure it is securely sealed during transfer
- P11 transport collected items to the Decontamination Facility and place them in the correct place for sorting
- P12 maintain required records of returns with corresponding users clearly identified
- P13 report all accidents and injuries without delay and deal with them in accordance with organisational procedures
- P14 promptly complete accident documentation and attend the accident and emergency or occupational health department as required
- P15 complete all records accurately, legibly and with full details according to organisational requirements

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Knowledge and understanding

You need to know and understand:

- K1 the current European and National legislation, national guidelines, organisational policies and protocols in accordance with Clinical/Corporate Governance which affect your work practice in relation to collecting used equipment from designated collection points
- K2 your responsibilities and accountability in relation to the current European and National legislation, national guidelines and local policies and protocols and Clinical/Corporate Governance
- K3 the duty to report any acts or omissions in care that could be detrimental to yourself, other individuals or your employer
- K4 the importance of applying standard precautions to collecting used equipment from designated collection points and the potential consequences of poor practice
- K5 the importance of working within your own sphere of competence and seeking advice when faced with situations outside your sphere of competence
- K6 the importance of maintaining the security of returned items in transit
- K7 the importance of identifying the user of returned equipment
- K8 the importance of keeping collection equipment in good working order
- K9 the different colour coded bags and containers available and the correct use of each
- K10 the types of hazardous items that may be returned to the decontamination facility
- K11 the collection points in your organisation
- K12 the collection schedule in your organisation and the importance of adhering to this schedule
- K13 the importance of sealing and labelling bags and containers correctly
- K14 safe methods of handling returned items during collection
- K15 methods for identifying the user of the returned equipment
- K16 the importance of immediately reporting any issues which are outside your own sphere of competence without delay to the relevant member of staff

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Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: EF3 Transport and logistics

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Suite Decontamination

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