

SFHEND05

Agree endoscopic procedures for individuals



Overview

This standard covers agreeing the delivery of endoscopic procedures. The practitioner needs to review referral information, and obtain and review any other relevant physiological measurements. A decision has to be made, with the individual concerned, on the type of procedure that is to be undertaken, and then steps taken to schedule the procedure.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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Performance criteria

You must be able to:

- P1 the type of information that is most useful to individuals and their carers, their rights to obtain it, and how they can access it
- P2 how individuals and carers respond to endoscopic procedures
- P3 national and local policies and guidelines relating to the management and effective use of endoscopy resources
- P4 organisational management structures, roles, and responsibilities
- P5 procedures, protocols, and pathways for liaising with individuals, carers, practitioners, departments, and agencies
- P6 record keeping systems and policies
- P7 how to provide feedback on services
- P8 the methods and procedures for referring individuals and for receiving referrals
- P9 the criteria and options for assessing and prioritising referrals and other referral actions
- P10 the practitioners and agencies normally involved in referrals, and sources of information on them
- P11 the types of referral enquiries that are received, and procedures for clarifying
- P12 the procedures and methods relating to the coordination of inter-disciplinary and multi-disciplinary teams within and across services
- P13 the role of different types of practitioners and agencies in providing an endoscopy service
- P14 the services provided by relevant national, local, and voluntary social and health care agencies
- P15 sources of authoritative information on endoscopic procedures, including evidence based information
- P16 the centres of research and development on endoscopy, and the current issues and research debates
- P17 information and educational resources for practitioners, individuals, and carers, and methods for accessing them
- P18 journals, magazines, web-sites, and patient guidance notes and leaflets for specific endoscopic procedures
- P19 voluntary organisations, charities, and interest groups relating to different conditions
- P20 the methods for recognising and identifying symptoms of specific conditions
- P21 the way symptoms can interact with each other, and how they can mask or be indications of other conditions
- P22 the way co-morbidities affect endoscopic procedures.
- P23 respect the individual's rights and wishes relating to their consent, privacy, beliefs, and dignity
- P24 provide support to the individual, and the carers they specify, to enable

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- them to make informed choices throughout the agreement process
- P25 provide guidance to other practitioners and services on the important referral information that is required from them
- P26 obtain and review all relevant referral information and physiological measurements relating to the individual
- P27 determine the clinical objectives and priorities for the endoscopic procedure
- P28 determine from the available information whether the individual is in an appropriate condition to undergo the endoscopic procedure
- P29 select the endoscopic procedure which takes account of the needs of the individual and all other relevant factors
- P30 agree the provision of the endoscopic procedure with the individual and all relevant people, according to organisational procedures
- P31 ensure that the appropriate practitioners are capable of undertaking the endoscopic procedure
- P32 agree with colleagues the methods for reviewing the outcomes and reports of the endoscopic procedure
- P33 ensure that the scheduling of the endoscopic procedure is appropriate to the clinical objectives and priorities, and takes account of the needs of the individual
- P34 keep accurate, legible, and complete records, and comply with all the relevant legal, professional, and organisational requirements and guidelines

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Knowledge and understanding

You need to know and understand:

- K1 the ethics and responsibilities of practitioners, and relevant professional bodies, codes of conduct, and guidelines
- K2 evidence-based practice and its role in improving care
- K3 the legislation relating to the
 - K3.1 role of practitioners and clinical practice
 - K3.2 health and safety
 - K3.3 the care of individuals, include impact of the Human Rights Act
 - K3.4 freedom of information and data protection
- K4 government and organisational policies relating to the provision of endoscopy
- K5 aetiology, pathogenesis, and progress of specific conditions, including genetic or environmental factors
- K6 the anatomy, physiology, and pathology relevant to specific conditions
- K7 the methods for managing specific conditions
- K8 the short, medium, and long term effects of specific conditions on individuals and their carers
- K9 symptoms of specific conditions, and potential complications and outcomes
- K10 the signs of abnormalities revealed by endoscopic procedures
- K11 legislation and legal processes relating to consent
- K12 the principles of informed consent, including implied consent and expressed consent
- K13 the process and timing for obtaining informed consent during endoscopic procedures, and what to do if consent is withdrawn during procedures
- K14 the relevant national and organisational policies and guidelines on consent
- K15 statutory statements, living wills, advanced directives, and other expressions of an individual's wishes
- K16 established and new endoscopic procedures and techniques that are available for use with specific conditions
- K17 the equipment and accessories to be used with specific endoscopic procedures
- K18 the suitability of endoscopic procedures and techniques for specific groups of individuals
- K19 the risks and complications of specific endoscopic procedures and techniques
- K20 the guidelines and procedures for quality assurance, and evidence of effectiveness of specific endoscopic procedures
- K21 the methods to assess and monitor the individual during endoscopic procedures
- K22 the needs of individuals and carers, including issues relating to dignity, confidentiality, and privacy

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- K23 the role, responsibilities, needs, and relationships between individuals and carers
- K24 the services and assistance that the individual and their carers should be entitled to
- K25 the type of information that is most useful to individuals and their carers, their rights to obtain it, and how they can access it
- K26 how individuals and carers respond to endoscopic procedures
- K27 national and local policies and guidelines relating to the management and effective use of endoscopy resources
- K28 organisational management structures, roles, and responsibilities
- K29 procedures, protocols, and pathways for liaising with individuals, carers, practitioners, departments, and agencies
- K30 record keeping systems and policies
- K31 how to provide feedback on services
- K32 the methods and procedures for referring individuals and for receiving referrals
- K33 the criteria and options for assessing and prioritising referrals and other referral actions
- K34 the practitioners and agencies normally involved in referrals, and sources of information on them
- K35 the types of referral enquiries that are received, and procedures for clarifying information
- K36 the procedures and methods relating to the coordination of inter-disciplinary and multi-disciplinary teams within and across services
- K37 the role of different types of practitioners and agencies in providing an endoscopy service
- K38 the services provided by relevant national, local, and voluntary social and healthcare agencies
- K39 sources of authoritative information on endoscopic procedures, including evidence based information
- K40 the centres of research and development on endoscopy, and the current issues and research debates
- K41 information and educational resources for practitioners, individuals, and carers, and methods for accessing them
- K42 journals, magazines, web-sites, and patient guidance notes and leaflets for specific endoscopic procedures
- K43 voluntary organisations, charities, and interest groups relating to different conditions
- K44 the methods for recognising and identifying symptoms of specific conditions
- K45 the way symptoms can interact with each other, and how they can mask or be indications of other conditions
- K46 the way co-morbidities affect endoscopic procedures

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Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB6 Assessment and treatment planning

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