

SFHGEN31

Initiate, and participate in, networks and discussion groups



Overview

This standard covers work that is carried out in relation to networks and discussion groups. The purpose of these networks and discussion groups is to improve the flow of information and knowledge for the delivery of care. Networks and discussion groups may be virtual, face to face, or mixed. You will need to be able to set up networks and discussion groups. This will involve anticipating the need for networks and discussion groups, checking whether existing networks and discussion groups are in place, and working with others to set up networks and discussion groups. You will also need to be able to take part in networks and groups. This will involve establishing the best ways to participate and keeping accurate records of outcomes.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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Performance criteria

You must be able to:

- P1 identify the need for, and purpose of, networks and discussion groups to improve care delivery
- P2 check whether there are existing networks and discussion groups that already meet the identified need and purpose
- P3 establish suitable terms of reference for the networks and discussion groups for them to be effective
- P4 liaise with relevant others to set up the networks and discussion groups
- P5 communicate and promote the use of the networks and discussion groups to encourage participation
- P6 identify networks and discussion groups relevant to your area of responsibility
- P7 identify the purpose of networks and discussion groups relevant to your area of responsibility
- P8 establish the best way to access and participate in networks and discussion groups
- P9 participate in networks and discussion groups to identify relevant information and knowledge
- P10 keep accurate records of the useful outcomes of your participation in networks and discussion groups
- P11 pro-actively communicate the actions and outcomes of networks and discussion groups to relevant others

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Knowledge and understanding

You need to know and understand:

- K1 current legislation, policies, procedures, codes of practice and guidelines relevant to your work
- K2 the importance and reasons for adhering to information governance
- K3 the health sector context for networks and discussion groups
- K4 the professional codes of ethics in your area of practice
- K5 the types of networks and discussion groups relevant to your area of responsibility
- K6 the different purposes of networks and discussion groups, including for communication, consultation and involvement
- K7 where to find out about relevant networks and discussion groups
- K8 how to participate in networks and discussion groups
- K9 the differences between internal and external networks and discussion groups
- K10 why it is important to maintain an overview of developments
- K11 the ways in which effective knowledge management can contribute to improvements in the delivery of care and organisational effectiveness
- K12 the principles of knowledge management
- K13 the importance of keeping up to date with developments relevant to your area of responsibility
- K14 the trends and developments in the sector which impact on the need for information and knowledge
- K15 the ways in which ICT can be used to help capture knowledge
- K16 the security issues attached to the use of information and knowledge

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Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: Core 1 Communication

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