
Overview

This standard is about driving passenger-carrying vehicles safely. Passengers are likely to include patients and colleagues, and you may be transporting them within or beyond the grounds of your organisation. The standard covers making sure that you are appropriately licensed, and legally and medically fit to drive the vehicle. It also covers driving the vehicle in a manner that considers the needs of passengers and other road users, picking up and setting down passengers, and completing your duties.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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Performance criteria

You must be able to:

- P1 make sure that you meet the legal and medical requirements to drive the vehicle
- P2 make sure that you have the appropriate current and valid driving licence to drive the vehicle
- P3 make sure that the vehicle's documents meet current legislation
- P4 carry out the normal pre-drive checks to the vehicle in line with approved procedures
- P5 get all the information you need related to starting your duty and confirm it is complete
- P6 use the approved procedures correctly for reporting vehicle defects or problems with documents
- P7 move off while considering other road users and your passengers
- P8 respond to the anticipated actions of other road users in a safe and polite way
- P9 give timely and clear signals of your intention to change direction or the position of your vehicle
- P10 make visual checks around your vehicle so you can decide on the safety of your immediate environment
- P11 drive your vehicle in a way that does not cause actual or possible risk to other road users
- P12 maintain the speed and position of your vehicle in a way that is appropriate to the current road and traffic conditions
- P13 meet all legal requirements and relevant codes of practice related to driving passenger carrying vehicles
- P14 make scheduled stops where practical and possible
- P15 keep to stopping and waiting regulations, signs and directions
- P16 take account of the safety and comfort of passengers, pedestrians and other road users
- P17 avoid possible dangerous situations caused by other vehicles and obstacles
- P18 pick up and set down passengers in a way that promotes goodwill, including where you cannot accept passengers for any reason
- P19 keep to current legislation, regulations and codes of practice relating to carrying passengers
- P20 keep a record of passenger journey details as necessary
- P21 park or hand over the vehicle in line with approved procedures
- P22 leave the driver's area in a clean condition and free from dangers
- P23 search for and deal with lost property, including suspect packages, in line with approved procedures
- P24 inspect for, and report, damage or defects to the vehicle in line with approved procedures

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- P25 present the vehicle for cleaning, refuelling or servicing in line with approved procedures
- P26 fill in clearly, and hand in promptly, all documents relating to your duty

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Knowledge and understanding

You need to know and understand:

- K1 current legislation about your medical fitness to drive passenger-carrying vehicles
- K2 current driver-licensing legislation related to the vehicles that you drive
- K3 current legislation about the vehicle documents needed
- K4 the requirements of pre-drive checks to the vehicle
- K5 the approved procedures for reporting defects or problems
- K6 why it is important to consider your passengers whilst driving your vehicle
- K7 how your driving style affects the comfort and safety of your passengers
- K8 how your driving style affects other road users
- K9 how to adapt your driving style to different road and traffic conditions
- K10 the requirements of relevant laws and codes of practice related to driving and, in particular, those related to driving passenger-carrying vehicles
- K11 the legislation and regulations relating to stopping and waiting on the highway
- K12 the legislation and regulations relating to carrying passengers
- K13 how to recognise and adapt to possibly dangerous situations related to moving off or stopping
- K14 how to adapt your driving style to suit different passengers, especially when moving off or stopping
- K15 how to deal with possible problems in situations where you cannot accept passengers
- K16 the procedures for parking and handing over your vehicle
- K17 the approved procedures for dealing with lost property, including suspect packages
- K18 how to inspect for, and report, damage and defects to vehicles
- K19 the approved procedures for presenting vehicles for refuelling, cleaning and servicing
- K20 how to fill in the documents related to finishing your duty, including tachograph charts where fitted

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Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: EF3 Transport and Logistics

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Suite	Support Services
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