

## Perform ceremonial duties

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### Overview

This standard is for individuals working in public service. It is designed to ensure that individuals performing ceremonial duties carry these out safely and correctly in line with the appropriate procedures.

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### Performance criteria

You must be able to:

1. follow organisational procedures at all times
2. maintain your own personal safety and the safety of others at all times
3. prepare uniforms and equipment in line with organisational standards
4. dress appropriately for the event in line with organisational procedures
5. confirm that you are in the correct position at the correct time
6. perform your duties in line with the requirements of the task
7. perform drill movements correctly
8. meet the requirements of organisational etiquette appropriate for the occasion

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**Knowledge and understanding**

You need to know and understand:

1. organisational procedures for performing ceremonial duties
2. the protocols, dress codes and standards appropriate to the occasion
3. the requirements of drill procedures
4. how to perform drill movements
5. the nature and purpose of the ceremonial event
6. your role in the ceremonial event

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**Scope/range related  
to performance  
criteria**

Different conditions which affect how you apply your knowledge, and in which you must demonstrate competence are:

- 1 Duties:
  - 1.1 parades
  - 1.2 ceremonial events
  
- 2 Performing duties:
  - 2.1 individually
  - 2.2 collectively

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