

## SFJ C05

### Evaluate and report electronic evidence



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#### Overview

This standard covers evaluating and reporting electronic evidence.

It may relate to a criminal or civil investigation, or to due diligence and maintaining professional standards.

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#### Performance criteria

*You must be able to:*

- P1 establish the content and purpose of the report, and identify the audience
- P2 conduct an impartial **evaluation** of the significance and relevance of the findings of the forensic examinations
- P3 identify further limits of examination as necessary and identify opportunities for further investigation if they exist
- P4 communicate the findings in an accurate, impartial and complete report
- P5 provide a clear and accurate presentation of the findings using appropriate media
- P6 keep an accurate contemporaneous record of the **evaluation** and reporting of electronic evidence using appropriate documentation

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#### Knowledge and understanding

*You need to know and understand:*

- K1 legal and organisational requirements
  - K1.1 relevant legislation, policies, procedures, codes of practice, guidelines and applicable standards for evaluating and reporting electronic evidence
  - K1.2 relevant legislation and other organisational requirements
- K2 evaluating and reporting electronic evidence
  - K2.1 how to establish the content and purpose of the report
  - K2.2 how to identify the audience for the report, their needs for information and other factors
  - K2.3 the importance of conducting an impartial evaluation of the findings and how to do so
  - K2.4 how to produce a written report based on findings and the necessary content of the report
  - K2.5 how to conduct a presentation of the findings using appropriate media
  - K2.6 the types of problems which may occur within the evaluation and reporting of electronic evidence and how they may be resolved
  - K2.7 the importance of identifying further opportunities and resources for further investigation if they exist

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#### Scope/range related to performance criteria

#### 1 Evaluation

- 1.1 linking the findings to the objectives of the investigation
- 1.2 identifying any limitations associated with the examination
- 1.3 validating the integrity of the results

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<b>Developed by</b>	Skills for Justice
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<b>Originating organisation</b>	Skills for Justice
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<b>Relevant occupations</b>	Public Services; Public Services and Other Associate Professionals
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<b>Suite</b>	Countering Cybercrime
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<b>Key words</b>	e-crime, cybercrime, evaluate, report, electronic, evidence
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