SFJFD1
Maintain security of individuals in custodial environments

Overview

This standard is about monitoring and maintaining the security of individuals within the custodial environment. This includes during purposeful activities including outside and in routine and emergency situations. Monitoring includes direct observation and the use of monitoring equipment such as CCTV.

The standard also covers moving individuals routinely and during emergencies. You may be dealing with physical security risks personally, isolating them or simply reporting risks to others. Those being monitored may have additional needs, be uncooperative and present varying levels of security risk.

There are two elements

1   Maintain security during movement of individuals within the custodial environment
2   Maintain security during purposeful activities

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Maintain security during movement of individuals within the custodial environment

You must be able to:

P1   obtain required authorisation for movement of individuals in accordance with your organisation's procedures

P2   check sufficient resources are available for movement of individuals in accordance with your organisation's procedures

P3   maintain order and discipline in accordance with your organisation's procedures

P4   maintain safety and security of all relevant people during movement of individuals

P5   confirm all individuals are present at each key stage of movement in accordance with your organisation's procedures

P6   take corrective action if individuals are not present during a key stage of movement in accordance with your organisation's procedures

P7   report any incidents to relevant people within organisational timescales

P8   complete required records in accordance with your organisation's procedures

Maintain security during purposeful activities

You must be able to:

P9   check identity of individuals who have arrived for purposeful activities in accordance with your organisation's procedures

P10   check your information about objectives of purposeful activities is accurate in accordance with your organisation's procedures

P11   search individuals and activity areas before and after use in accordance with your organisation's procedures

P12   provide individuals with accurate information about procedures they must follow in accordance with your organisation's procedures exchange

P13   report any behaviour that may present security risks in accordance with your organisation's procedures

P14   take actions to resolve any security risks in accordance with your organisation's procedures

P15 deal with attempts to exchange unauthorised items in accordance with your organisation's procedures

P16 deal with individuals if purposeful activities do not run to agreed times in accordance with your organisation's procedures

P17 deal with individuals in accordance with their rights and your organisation's procedures

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Knowledge and understanding

<table>
<tr><td>You need to know and understand:</td><td>K1</td><td>routine and non-routine security checks that need to be completed and how to carry them out</td></tr>
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You need to know and understand:

K1 routine and non-routine security checks that need to be completed and how to carry them out

K2 who is authorised and to be in security areas

K3 common security risks and how to assess them

K4 how to respond to common security risks

K5 the importance of minimising disruption whilst dealing with security risks and how to do so

K6 organisational contingency plans for dealing with security risks and breaches

K7 the importance of monitoring the activities of people and how to do so

K8 how to investigate suspicious events and assess their security risks

K9 how to seek advice from senior management where you have concerns about resourcing the movement of individuals

K10 correct procedures to follow when events present a security risk

K11 how to identify changes in individuals' behaviour, routines and circumstances and why these must be reported

K12 who to report changes in individuals to

K13 records concerning security of areas and individuals and how to complete them

K14 the authorisation required to move people within the custodial environment in which you work and how to obtain it

K15 the required documentation for the movement of individuals

K16 organisational procedures to use during routine and emergency movements of individuals

K17 how to check individuals are present at all stages of procedures and what to do if they are not

K18 how to suggest improvements to security processes for moving individuals when required to do so

K19 the importance of maintaining order and discipline especially during emergencies

K20 organisational procedures for identifying visitors and confirming their

purposeful activities

K21 organisational procedures for searching individuals and visitors

K22 when it is necessary to search visitors

K23 procedures that individuals and visitors must follow during activities and how to provide them with the necessary information

K24 the types of behaviour that present security risks during purposeful activities and how to deal with these

K25 items that individuals should not exchange during purposeful activities, how to identify and deal with these

K26 the rights of individuals and visitors and how to uphold these

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Additional Information

Glossary

Relevant people can refer to individuals, others relevant or significant to individuals, staff in your own agency including investigating teams or staff from other agencies.

Organisational procedures can include prison service instructions, prison policies, legislative policies and any other policies and procedures used across custodial care in the UK.

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