
Overview

This standard is about screening individuals and items including personal baggage, clothing and other containers using electronic, x-ray and other forms of scanning equipment.

You will need to ensure that equipment is set up and operating correctly, follow all the approved procedures for screening individuals and items and respond correctly when unauthorised items are discovered. These may include firearms, explosives, drugs, knives and other items considered a risk and a threat.

There are two elements

- 1 Screen individuals using electronic equipment
- 2 Screen items using scanning equipment

**Performance
criteria**
Screen individuals using electronic equipment**You must be able to:**

- P1 check electronic screening equipment is calibrated and operating in accordance with manufacturer's instructions
- P2 check individuals requiring screening pass through screening equipment in accordance with your organisation's procedures
- P3 ask individuals safety questions to confirm they can be screened in accordance with your organisation's procedures, and:
 - P3.1 identify individuals who should not be screened
- P4 check those unable to be screened are tested by other means in accordance with your organisation's procedures
- P5 respond to signals from screening equipment in accordance with your organisation's procedures
- P6 carry out searches of individuals signalled by screening equipment in accordance with your organisation's procedures
- P7 deal with unauthorised items and the individuals carrying them in accordance with your organisation's procedures
- P8 raise screening equipment faults with relevant people in accordance with your organisation's procedures, and:
 - P8.1 maintain security using alternative means
- P9 complete required records in accordance with your organisation's procedures

Screen items using scanning equipment**You must be able to:**

- P10 check scanning equipment is set-up and operating in accordance with manufacturer's instructions
- P11 check all items requiring screening pass through scanning equipment in accordance with your organisation's procedures
- P12 clarify items to be scanned in accordance with your organisation's procedures, and:
 - P12.1 identify items not to be scanned

- P13 check those items unable to be scanned are tested by other means in accordance with your organisation's procedures
- P14 check items are loaded and positioned in accordance with your organisation's procedures
- P15 maintain vigilance throughout screening process in accordance with your organisation's procedures
- P16 use image processing controls in accordance with manufacturer's instructions and your organisation's procedures
- P17 take actions to investigate suspicious items in accordance with your organisation's procedures
- P18 maintain health and safety of yourself and others throughout screening process in accordance with manufacturer's instructions

Knowledge and understanding

You need to know and understand:

- K1 relevant legislation and organisational policies and procedures covering use of electronic and x-ray screening equipment
- K2 records and reports needed when carrying out electronic and x-ray screening
- K3 types of hazards and risks associated with electronic and x-ray screening equipment
- K4 how to manage risks associated with electronic and x-ray screening equipment
- K5 capabilities and limitations of electronic and x-ray screening equipment
- K6 how to check screening equipment is working correctly
- K7 the types of faults that occur with screening equipment
- K8 how to identify faults and deal with them
- K9 manufacturer's instructions for use and care of screening equipment
- K10 who should and should not be checked using screening equipment
- K11 procedures to follow when screening cannot be used
- K12 system indicators of suspicious items and how they work
- K13 procedures to follow when equipment indicates individuals may be in possession of unauthorised items
- K14 procedures for ensuring individuals pass through electronic portals
- K15 techniques individuals use to prevent electronic screening equipment detecting unauthorised items
- K16 how to recognise suspicious behaviour during screening process
- K17 procedures to follow when individuals refuse to cooperate
- K18 cultural and religious issues that influence cooperation and how to deal with these
- K19 alternative methods to maintain security when there are faults with screening equipment
- K20 the types of items that can and cannot be screened using x-ray equipment
- K21 how to load and position items for x-ray screening and why this is important

- K22 how to analyse x-ray images and identify images that may indicate unauthorised items are present
- K23 how to use image processing controls on equipment
- K24 colour identification of images on equipment
- K25 procedures to follow when you suspect unauthorised items are present
- K26 procedures for isolating x-ray equipment in emergencies

Additional Information

Glossary

Relevant people can refer to individuals, others relevant or significant to individuals, staff in your own agency including investigating teams or staff from other agencies.

Organisational procedures can include prison service instructions, prison policies, legislative policies and any other policies and procedures used across custodial care in the UK.

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Maintain security using screening equipment

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