
Overview

This standard is about preparing individuals for transfer from custodial environments to resettlement in the community. The aims, depending on the individuals, can be about personal development, social reintegration, education and employment.

There are three elements

- 1 Plan activities to prepare individuals for resettlement
- 2 Manage activities outside custodial environments
- 3 Support individuals preparing for resettlement

Prepare individuals for resettlement in the community

Performance criteria

Plan activities to prepare individuals for resettlement

You must be able to:

- P1 establish individuals' needs in preparation for resettlement in accordance with your organisation's procedures
- P2 check potential activities are available to help prepare individuals for resettlement in accordance with your organisation's procedures
- P3 agree with individuals which available activities meet their needs in accordance with your organisation's procedures
- P4 select activities which meet individuals' needs whilst maintaining required security in accordance with your organisation's procedures
- P5 agree with relevant people aims and objectives for activities in accordance with your organisation's procedures
- P6 report to relevant people where activities are unable to meet individuals' needs in accordance with your organisation's timescales

Manage activities outside custodial environments

You must be able to:

- P7 confirm with individuals that they understand their requirements in accordance with your organisation's procedures, and:
 - P7.1 consequences of breaching them
- P8 confirm with individuals and activity providers the aims of engagement in accordance with your organisation's procedures, and the:
 - P8.1 objectives
 - P8.2 outcomes
 - P8.3 standards of behaviour expected
- P9 report any abuse of activities within organisational timeframes
- P10 remedy abuse of activities, if applicable, in accordance with your organisation's procedures
- P11 maintain security throughout all activities in accordance with your organisation's procedures
- P12 check activities outside of custodial environments comply with health and safety requirements

Prepare individuals for resettlement in the community

- P13 check that payments due to individuals are made correctly
- P14 evaluate with individuals and activity providers progress made during activities in accordance with your organisation's procedures, including:
- P15 liaise with external organisations to develop further activities outside custodial environments in accordance with your organisation's procedures

Support individuals preparing for resettlement

You must be able to:

- P16 provide individuals with advice to enable them to benefit from resettlement activities in accordance with your organisation's procedures, and:
 - P16.1 give encouragement
 - P16.2 give resources
- P17 communicate with individuals appropriately to meet their needs in accordance with your organisation's procedures, to promote:
 - P17.1 confidence
 - P17.2 self-responsibility
- P18 monitor individuals' progress in preparing for resettlement in accordance with your organisation's procedures
- P19 take action where individuals' progress is not satisfactory in accordance with your organisation's procedures
- P20 complete required records in accordance with your organisation's procedures

Knowledge and understanding**You need to know and understand:**

- K1 the range of activities available to help individuals prepare for resettlement both inside and outside the custodial environment
- K2 how to promote and develop activities outside custodial environments
- K3 motivational learning techniques
- K4 the range of needs individuals may have in order to prepare themselves for resettlement and how to identify these
- K5 implications for security of activities and how to ensure security is maintained
- K6 how to prepare risk assessments for resettlement related activities
- K7 licence requirements and consequences of breaching them
- K8 standards of behaviour expected of individuals and how to confirm these with individuals and activity providers
- K9 actions to take in events of abuse of activities
- K10 health and safety requirements and how to ensure these are met
- K11 procedures and the legal basis for individuals to receive payment for activities undertaken outside custodial environments
- K12 the range of information, advice, encouragement and resources individuals may need and how to provide these
- K13 importance of promoting confidence and self-responsibility and how to do so
- K14 how to monitor individuals' progress and select actions where this is not satisfactory
- K15 records concerning resettlement activities and how to complete them
- K16 relevant policies and procedures of your organisation

Additional Information

Glossary

Relevant people can refer to individuals, others relevant or significant to individuals, staff in your own agency including investigating teams or staff from other agencies.

Organisational procedures can include prison service instructions, prison policies, legislative policies and any other policies and procedures used across custodial care in the UK.

SFJFI1

Prepare individuals for resettlement in the community

Developed by	Skills for Justice
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Version number	3
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Date approved	October 2013
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Indicative review date	October 2018
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Validity	Current
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Status	Original
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Originating organisation	Skills for Justice
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Original URN	SFJ FI1
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Relevant occupations	Prison staff; Prison manager; Governor; Custodial Care; Officers; Public Service Professionals; Youth Justice Officers; Youth Offending Team Officers
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Suite	Custodial Care
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Key words	Resettlement; activities; individuals; activity leaders; behaviours; breaches; payment; encouragement; support; license conditions; motivation; aims
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