
Overview

This standard is about carrying out routine checking of control operations equipment, such as communications and mobilising equipment. You will be expected to follow organisational procedures to carry out routine maintenance to keep equipment in working order.

This standard is recommended for control room staff.

Performance criteria

Check equipment

- You must be able to:
- P1 check equipment according to the planned schedule in line with your organisation's procedures
 - P2 identify defective items and process them in line with your organisation's procedures
 - P3 record equipment status and condition and notify relevant people in line with your organisation's procedures
 - P4 make sure equipment is in the correct location in line with your organisation's procedures
 - P5 check that equipment is left ready for use in line with your organisation's procedures

Monitor equipment

- You must be able to:
- P6 confirm your objectives for monitoring equipment with relevant people in line with your role and responsibilities
 - P7 monitor equipment and take action to keep equipment in working order in line with your role and responsibilities
 - P8 keep relevant others informed of action taken in line with your organisation's communication policies
 - P9 carry out routine maintenance of equipment in line with your organisation's procedures
 - P10 return resources after use and make sure they are secured and stored in line with your organisation's procedures
 - P11 monitor consumables and take action to maintain specified levels in line with your organisation's requirements
 - P12 report any issues with resources to others for action in line with your organisation's procedures

For the whole standard

- You must be able to:
- P13 monitor your work environment for hazards which may affect the safety of

yourself or others

- P14 keep accurate records in line with your organisation's requirements
- P15 identify when equipment is not fit for purpose and take action in line with agreed contingency plans
- P16 leave your work area clean, tidy and ready for use in line with your organisation's policies
- P17 operate within the agreed levels of your role, authority and responsibility

Knowledge and understanding

Health and Safety

You need to know and understand:

- K1 safe working practices of your organisation
- K2 hazards and risks of the workplace affecting people and the environment
- K3 how to use risk assessment information to make decisions
- K4 how to apply decisions based on the assessment of risk
- K5 your organisation's control measures to mitigate risk

Organisational

You need to know and understand:

- K6 your organisation's objectives, systems of work, policies and working practices
- K7 your organisation's systems, tools and procedures for recording and sharing information and how to use them

Personal and Interpersonal

You need to know and understand:

- K8 methods and techniques for communicating with others
- K9 the importance of treating others with respect and consideration, taking account of, and accepting, diversity
- K10 lines of communication and reporting in the workplace
- K11 roles, responsibilities and limits of authority for self, others and other agencies in the workplace
- K12 how to plan and prioritise work in response to work demands
- K13 the importance of planning for contingencies and how to do so
- K14 how to solve problems and make decisions

Technical

You need to know and understand:

- K15 capabilities and limitations of control operations equipment
- K16 maintenance schedules, instructions and operating guidance for control operations equipment
- K17 how to test and monitor control operations equipment
- K18 how to use control operations equipment, systems and resources

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- K19 how to monitor internal resources
 - K20 your organisation's procedures for storing equipment
 - K21 your organisation's contingency plans when equipment is not fit for purpose
 - K22 your organisation's resource and equipment requirements for operational readiness

Additional information**Scope/range****1 Types of control operations equipment**

- 1.1 communication equipment
- 1.2 mobilising equipment
- 1.3 ancillary

2 Types of resources

- 2.1 equipment
- 2.2 testing equipment

3 Others

- 3.1 colleagues
- 3.2 line managers
- 3.3 members of the public
- 3.4 other agencies

Developed by	Skills for Justice
Version number	2
Date approved	December 2013
Indicative review date	December 2018
Validity	Current
Status	Original
Originating organisation	Skills for Justice
Original URN	SFJ FRS CO5
Relevant occupations	Fire and Rescue Services Control Operators
Suite	Fire and Rescue Sector Control Operations
Key words	Check; equipment; maintenance; operational; condition ;