SFJFS1
Identify and report hazards and risks associated with fire

Overview

This standard is about identifying fire hazards, and contributing to continuous risk assessment by regular review, monitoring and reporting to ensure that risk reduction measures, fire precautions and maintenance routines are sustained. Individuals will work within a pre- determined location and with a defined level of responsibility.

There are two elements

1   Identify fire hazards and risks
2   Report fire hazards and risks

Target Group

The standard is recommended for Practitioners, i.e. anyone who is employed or contracted to work with others in an organisation such as fire warden, fire marshal, site safety officer, owners and/or occupiers - to ensure that, within the scope of their responsibility, suitable and sufficient fire safety arrangements are made and maintained.

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Performance criteria

Identify fire hazards and risks

You must be able to:

P1   Confirm:
- P1.1   your personal level of responsibility and expected contribution to risk management
- P1.2   the scope of your responsibility including the locations under your control

P2   confirm a schedule for checking for hazards, risks and fire precautions

P3   monitor for hazards, risks and fire precautions

P4   assess risks and fire precautions within your level of responsibility

P5   inform people on the premises about their personal responsibilities and how they should report hazards

P6   carry out reviews as required

Report fire hazards and risks

You must be able to:

P7   report hazards and risks when you identify them

P8   keep accurate records of reviews and monitoring activities, including:
- P8.1   the hazards and risks you have identified
- P8.2   fire precautions
- P8.3   the action taken to deal with risks and fire precaution needs

P9   seek advice and support to remove or control risks that are outside of your level of responsibility or expertise

P10   report on reviews and monitoring activities to specified personnel as required

P11   contribute to continuous risk assessment and management processes

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Knowledge and understanding

You need to know and understand:

K1   the range of extinguishing media, its location and correct application and use

K2   the published fire routine including methods for raising the alarm, initiating evacuation and use of fire fighting equipment

K3   the means of escape and pre planned arrangements for ensuring safety of people in the event of fire, including those less able and their behaviours

K4   the principles of hazard identification and risk assessment, including the difference between hazard and risk

K5   the implications of failing to identify hazards and control risks

K6   the importance of fire precautions in the protection of people, property and the environment

K7   the organisational practices, procedures and reporting requirements relating to the identification of hazards and maintenance of fire precautions

K8   own personal role, responsibilities, competence and level of authority in respect of hazard identification, risk assessment and risk management

K9   the range of hazards and risks within the working environment and how to recognise these

K10 the requirements for records associated with hazard identification, risk assessment and reporting

K11 lines of communication and reporting methods and requirements

K12 the triangle of fire and basic preventive methods

K13 the nature of fire hazards, the causes of fire and the significance of common causes indifferent occupancies in your area of responsibility

K14 how to access sources of information, advice and support

K15 the procedures and requirements for reporting on fire safety issues

K16 the roles and responsibilities of others with authority to action fire safety issues

K17 the importance of training and the testing of fire precautions in sustaining fire safety

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