

# SFJFS201

## Implement and review forensic strategy for investigations



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### Overview

This unit is about implementing and reviewing a forensic strategy. It includes monitoring the strategy as the forensic investigation process progresses, and making changes to the strategy as a consequence of the outcomes and developing requirements of the investigation.

It is recognised that forensic strategy can be implemented for both incidents and operations. This unit is intended to apply equally to both circumstances.

Maintaining your own health and safety, and also that of others, together with maintaining the integrity and continuity of forensic materials is of paramount importance.

### **There is one element**

- 1 Implement and review forensic strategy for investigations

### Performance criteria

*You must be able to:*

- P1 make sure that those involved understand the strategy, and their associated responsibilities
- P2 progress the strategy and agreed actions promptly and correctly
- P3 monitor the developing circumstances and needs of the investigation, including any possible alternative scenarios, and assess correctly their implications for the forensic strategy
- P4 monitor implementation of the strategy and the outcomes arising, using the methods agreed
- P5 agree and develop the forensic strategy, and associated actions, in line with identified outcomes and the forensic objectives for the investigation
- P6 inform promptly all relevant persons involved of any changes to the forensic strategy and associated actions, and where relevant, the reasons for such changes
- P7 record fully, clearly and accurately the actions undertaken and the outcomes arising
- P8 record any changes made to the strategy and action plan as a consequence of outcomes arising, setting out clearly the reasons for these changes
- P9 evaluate the effectiveness of the strategy and the associated actions, and use this to inform future strategy planning

### Knowledge and understanding

*You need to know and understand:*

#### Legal and organisational requirements

- K1 the requirements of current law, policies, operating procedures and guidelines relevant to implementing forensic strategy
- K2 the implications for your work of current law, policies and procedures relating to health and safety, information and data handling, human rights and the criminal justice system
- K3 your level of expertise and authority regarding an investigation, where additional expertise and/or authority may be needed and how to access this
- K4 how to maintain effective communications with others involved in implementing and reviewing the forensic strategy

#### Forensic strategy

*You need to know and understand:*

- K5 the importance of an effective forensic strategy and the aspects which it should address
- K6 the importance of monitoring the progress and outcomes of a forensic strategy, and of the investigation's developing needs, the factors to consider, and the importance of developing the forensic strategy accordingly, as required
- K7 the importance of monitoring the costs associated with implementing the forensic strategy, and the actions to take where these vary from an agreed budget
- K8 the roles and responsibilities of those involved in implementing a forensic strategy, including those within the forensic investigative team
- K9 the main types of physical evidence and methods for ensuring their effective recovery and preservation
- K10 the importance of setting forensic objectives for each piece of material to be recovered, including the prioritising of the actions necessary to recover the samples
- K11 the principal types of risks that might be present during an examination, how to identify and assess these, and the actions to take in addressing them
- K12 the importance of maintaining integrity and security during an examination
- K13 the importance of maintaining integrity and security of forensic items and samples and how to do this

#### Health and safety

*You need to know and understand:*

potential health and safety hazards during an examination and how to assess and address risks to health and safety

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<b>Developed by</b>	Skills for Justice
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<b>Relevant occupations</b>	Public Services; Public Service and Other Associate Professionals
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<b>Suite</b>	Forensic Science
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<b>Key words</b>	Crime, examination, incident, justice, evidence
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