

SFJODPS2.3.5

Provide technical comments on legislation, proposals and/or processes to ensure they achieve policy objectives



Overview

This unit concerns providing technical comments on proposals for legislation, government policy, proposals which derive from external stakeholder pressure and from operational expediency. You should carry out a systematic analysis and ensure that your evaluation is based on that analysis. Your evaluation should identify gaps, the need for changes and the possible impact of any proposed changes.

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Performance criteria

You must be able to:

- P1 follow organisational procedures at all times
- P2 maintain your own personal safety
- P3 work in a way that ensures the safety of others
- P4 base your evaluation on an analysis of relevant information and intelligence
- P5 identify a range of practicable options to deliver the overall policy objective
- P6 identify how the proposal would work within existing business processes
- P7 identify the possible impact of the proposed changes on existing legislation/systems
- P8 identify any gaps in existing legislation
- P9 identify the need for changes to business processes
- P10 build the feedback of colleagues in your comments
- P11 provide your comments and conclusions to the right person within the required timescale

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Knowledge and understanding

You need to know and understand:

- K1 the requirements of organisational procedures
- K2 the legal requirements for health and safety
- K3 your organisation's health and safety requirements
- K4 how existing legislation works in your own specialism including the impact of court decisions
- K5 the aims of existing legislation in other specialisms
- K6 the objectives of the proposed legislation and its scope and rationale for change
- K7 how to establish relevant evaluation criteria and assess options against them
- K8 the aims of the relevant business processes
- K9 the likely impact of the proposals on government organisations and other relevant stakeholders
- K10 the role and responsibilities of relevant colleagues
- K11 where to go for specialist advice

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Additional Information

Scope/range related to performance criteria

Different conditions which affect how you apply your knowledge, and in which you must demonstrate competence are:

1. proposals relating to: legislation; government policy; external stakeholder pressure; operational expediency
2. regimes: your own specialism; other areas relevant to your own specialism/organisation

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