

SFJODPS6.6.1

Select corporate large scale complex cases for further action



Overview

This unit concerns selecting large scale, complex corporate cases for further action that comply with the risk plan. The complexity of cases will be defined by the case itself, the size or complexity of the business structure, the volume of business, the market and the location of the business base. You need to prioritize cases that are resource-effective and supply an even distribution of workloads, identifying suitable cases for joint investigations and informing key stakeholders of your plans. You will therefore need to take the wider implications of your selection into account in your decisions.

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Performance criteria

You must be able to:

- P1 follow organisational procedures at all times
- P2 maintain your own personal safety
- P3 work in a way that ensures the safety of others
- P4 select cases that comply with the risk plan
- P5 prioritize cases that are resource-effective according to the agreed criteria
- P6 ensure that cases are allocated according to known individual and/or team skills, expertise and time available
- P7 identify suitable cases for joint investigations within the organisation and/or with external stakeholders in accordance with the plan
- P8 confirm the likelihood of other areas for further action through consultation with relevant specialists
- P9 inform relevant stakeholders of plans that may affect them

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Knowledge and understanding

You need to know and understand:

- K1 the requirements of organisational procedures
- K2 the legal requirements for health and safety
- K3 your organisation's health and safety requirements
- K4 the requirements of the risk plan
- K5 how existing legislation works in your own specialism
- K6 the aims and objectives of existing legislation in other specialisms
- K7 the criteria for resource-effectiveness
- K8 the potential impact on other Departments' and agencies' interests
- K9 indicators of non-compliance in your specialism
- K10 how to recognize indicators of non-compliance in other specialisms
- K11 sources of specialist expertise available to you and how to access it
- K12 who the stakeholders are and their business needs
- K13 information-sharing protocols
- K14 what are the relevant proprieties and their requirements (e.g. Human Rights Act (HRA), diversity etc)

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Additional Information

Scope/range related to performance criteria

Different conditions which affect how you apply your knowledge, and in which you must demonstrate competence are:

1. resources: skills; time
2. complexity: of the case; large size and/or high complexity of business structure; volume of business; market (UK/overseas); high risk of non-compliance
3. wider implications: public perception; justifiable complaints; equity of treatment

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