
Overview

This unit covers the disconnection and dismantling of installed technical equipment and its subsequent return to base.

There are three elements

- 1 Prepare and plan to recover technical equipment
- 2 Disconnect and dismantle technical equipment
- 3 Return technical equipment

Performance criteria

You must be able to:

Prepare and plan to recover technical equipment

- P1 ensure that the relevant legal authorities are in place
- P2 review the recovery plan and contingencies to recover the equipment without risk to yourself, others and the operation
- P3 assess and agree with relevant personnel the potential to, and viability of, recovering the equipment
- P4 identify non-recoverable equipment and accurately record details in the relevant records

You must be able to:

Disconnect and dismantle technical equipment

- P5 locate the equipment to be recovered and establish safe means of access
- P6 disconnect and dismantle the equipment safely, without damage or deterioration to its performance
- P7 identify unforeseen issues in disconnecting and dismantling the equipment, taking into account risk to yourself, others and the operation
- P8 place the equipment safely and securely in protective and suitable containers for transportation
- P9 restore the area from which the equipment has been recovered

You must be able to:

Return technical equipment

- P10 make suitable arrangements to transport the equipment to the designated location
- P11 record the recovery of technical equipment
- P12 check the recovered technical equipment and identify the need for repair, refurbishment and replacement
- P13 arrange for the repair, refurbishment, disposal or replacement of technical equipment in accordance with organisational requirements
- P14 provide informative feedback to the relevant personnel
- P15 place recovered equipment in the designated location and update the stock control information
- P16 complete relevant documentation accurately, comprehensively and legibly

Knowledge and understanding

Legal and organisational requirements

You need to know and understand:

- K1 your responsibilities under current legislation and regulations and the implications of non-compliance
- K2 what information to record and the importance of keeping accurate records
- K3 safe systems of working

Effective communication

You need to know and understand:

- K4 how to communicate effectively and the value and importance of effective communication

Recovering technical equipment

You need to know and understand:

- K5 how to carry out risk assessments and why these are required
- K6 how to check the safety of equipment
- K7 how to identify equipment which can and should be recovered
- K8 how to check technical equipment and decide if it should be repaired, refurbished, replaced or used again
- K9 the factors to consider when recovering technical equipment
- K10 why and how non-recoverable equipment should be written off
- K11 how to formulate plans including contingency actions to recover technical equipment
- K12 the relevant outside agencies with regard to technical equipment and how they can help
- K13 how to establish safe means of accessing equipment
- K14 how to disconnect and dismantle technical equipment
- K15 the correct methods of disposal of equipment to be written off and their records amended
- K16 how to restore and make good the area from which the equipment has been recovered
- K17 the best means of transporting the technical equipment
- K18 how to assess outcomes and the effectiveness of actions taken
- K19 how to determine evaluation criteria
- K20 where recovered technical equipment should be placed
- K21 the importance of providing feedback and the best means of achieving this
- K22 how to use a database and inventory
- K23 the technical expertise needed to test and repair certain equipment
- K24 how to write technical reports

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Recover technical equipment

Scope/range related to performance criteria

Prepare and plan to recover technical equipment

- 1 personnel
 - 1.1. internal
 - 1.2. external

Disconnect and dismantle technical equipment

- 2 area
 - 2.1. domestic
 - 2.2. retail
 - 2.3. commercial
 - 2.4. industrial
 - 2.5. public premises
 - 2.6. private premises
 - 2.7. rural
 - 2.8. urban
 - 2.9. body worn
 - 2.10. transportation

Return technical equipment

- 3 personnel
 - 3.1. internal
 - 3.2. external
- 4 designated locations for
 - 4.1. repair
 - 4.2. refurbishment
 - 4.3. disposal
 - 4.4. use

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Recover technical equipment

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